#### **Green Career Search**

## **Step 1: Customize Your Plan**

- 1. Which areas in the green, clean, sustainable economy excite you?
- 2. What skills, interests, and experience can you use in the new economy?
- 3. Do you know what steps to take to find a green career?

#### Step 2: Green Economy Big Picture

- 4. Understand which industries and sectors make up the green economy
- 5. Understand we are in the early stages of a transition to a green/clean/sustainable economy
- 6. Find reliable resources to track developments in the overall green economy

#### **Step 3: Find Your Green Niche**

- 7. Find out what intrigues and excites you about topic
- 8. Make sure your green career goal reflects your interests, passions, training, and experience
- 9. Develop a clear, confident and enthusiastic way to explain your green career focus

## **Step 4: Explore Your Green Career Options**

- 10. Gain an overall understanding of how your target green industry works
- 11. Know where your skills fit in your target green industry
- 12. Know how to research your target green industry online
- 13. Learn how to become comfortable talking with contacts to gain up-to-date information about your target green industry and the local green economy

## Step 5: Build Your Green Network

- 14. Develop a vibrant network of contacts who share your interests and values and are well-connected in the local community
- 15. Build a compelling online profile that accurately reflects your green career goal and your commitment to the green economy
- 16. Master how to reach out to your online and personal networks to gather information, resources and referrals
- 17. Continuously scan for relevant opportunities and job openings from your network

## Step 6: Prepare for Your Green Career

- 18. Become active in your community in ways that help strengthen your green experience
- 19. Engage in activities that strengthen your knowledge about industry-specific green practices
- 20. Know the training, education, and/or certificates you need to excel in your green career

# Step 7: Take Action to Reach Your Green Career Goal

- 21. Become clear about the kind of job/business you are striving for
- 22. Make a list of green companies you are targeting
- 23. Develop a resume that reflects your strengths and captures hiring managers' attention